**TERMS OF REFERENCE (TORs)**

**A Call For Consultancy To** **Produce And Disseminate A Food And Nutrition Security Extension Manual**

**About Food Rights Alliance (FRA)**

Food Rights Alliance is a coalition with over 40 members spread out in all regions of Uganda. It’s driven by a vision of a world free from hunger and malnutrition and promotes a mission; to promote the realization of the right to food in Uganda through strengthening sustainable farming systems and improving food and nutrition Justice.

FRA achieves her mission through a number of strategies, including; building a formidable, strong in numbers and competence and diversity network of members and stakeholders that influences policy and practice at different levels: developing and profiling champions on critical issues of the agenda of realizing the right to adequate food, equipped with knowledge and information and credible to flag the agenda in policy and practice.

FRA with support from HIVOs is implementing a project entitled “*integrated agriculture sector investment planning for improved nutritious, healthy and diverse diets for all.* The project, seeks to ensure inclusion of food and nutrition security in all government plans and interventions.

Under this project, FRA intends to produce and disseminate a food and nutrition security extension manual. This will be used as training tool as they carry out their extension work to ensure the inclusion of nutrition security in their day to day interactions with the farmers. Further, the manual will be used to influence government include food and nutrition security in its programming especially the extension system that is under implementation in all districts.

**Background**

Over the years, Uganda has suffered from frequent food insecurity despite the enormous natural resource base and ability to produce adequate food. 10.4m people were found to be under severe food insecurity and some region such as Karamoja remain stressed under IPC II. The rains associated with flooding cause greater than usual water logging of fields and results into loss of agricultural produce. Staple food prices however keep increasing as demand rises during the unimodal and bimodal rain seasons.

The protracted food insecurity in the country, is caused by both natural and policy related factors. The country has developed a cobweb of policy frameworks on food and nutrition and investment plans among others. However, national and household food security has never attracted the full attention of the political leadership in terms of duty and obligation. Therefore, the status of agriculture, Food and nutrition at the higher levels of planning have been with more assumption than outcome designed orientation. The multidimensional crises such as; COVID 19, Dessert locusts and climate emergencies manifested in floods is rapidly exacerbating an ongoing food security and nutrition crisis in Uganda. In a matter of weeks, COVID-19 has revealed the fragilities, and inequities in national food systems.

Experience from COVID19 has thought us that with failure to change the food systems, many families will go hungry in the near future, and will become more malnourished. However, these changes need effort from all stakeholders, producers, consumers, policy makers, researchers among others. The changes also need to stand climate change, and biodiversity. The changes need to improve food security and human health while ensuring uninterrupted access to nutritional foods. One way to ensure sustainable access to these protected foods extension services need to include a component of how to preserve, protect and promote the same in their interventions which they are not doing till now.

**Objective of the Assignment**

The main objective of the assignment is to develop a food and nutrition security manual to be recommended for usage by public and private extension workers.

Specifically, the assignment seeks to;

* Document practical tools extension workers can use to train farmers on how to promote their nutritional levels using easy to access foods.

**Expected Outputs**

* A working tool on how to conduct farmer based trainings on nutrition.
* A Policy brief on the importance of Food and nutrition security and its integration to human security.

**Role and responsibilities of lead consultant**

* Produce a clear outline of the work plan for carrying out the assessment;
* Produce the first draft and amended draft (incorporating comments from relevant reviewers) of the draft report;
* Produce the final draft of the report and policy Brief according to the agreed timeframe.

**Responsibilities of the Contracting Organisation**

* FRA will be responsible for commissioning and managing the consultant/s and contract and finalizing details of the work schedule
* FRA will provide supervisory support to the consultant/s

**Contact person**

The contact person for the consultancy shall be FRA’s Program Officer. Food Governance

**Duration**

The consultancy will be for a maximum period of 15 working days that must be strictly adhered to.

**Time Frame**

1. deadline for Submission of EOI – 21st /07/2020

2. Review of EOI by FRA 22nd/07/2020

3. Interaction with the potential consultant 23rd/07/2020

4. Signing of contract with Consultant by - 24th/07/2020

**Qualifications for a lead consultant**

A suitable consultant shall have the following qualifications;

1. Minimum of a Masters’ degree of Laws, social sciences or any other relevant field of study;
2. Demonstrable experience in assignments of similar nature, including understanding the current trends in the food, nutrition and human security sectors;
3. Professional experience in conducting research (both desk and field);
4. Good analytical skills;
5. Excellent documentation and writing skills, attested by past written papers;
6. Capacity to meet deadlines.

**Contents of the bid**

Information that is needed while submitting expression of interest include;

1. Letter of interest.

2. Inception report (clearly showing the methodology, plan of action and interpretation of Terms of Reference).

3. Any comments/suggestions in relation to this consultancy

4. Financial implication of the undertaking of the assignments of the bid.

5. Detailed profile of the applicant, indicative of previous relevant experience.

**Submission of proposal**

Interested consultants (individuals and firms) with experience in executing similar assignments are invited to submit their expression of interest / bids by close of business on 21st Jul, 2020 with the subject field “Expression of Interest **–“development of a food and nutrition security manual for government extension workers”** addressed to; Executive Director Email: [frauganda@gmail.com](mailto:frauganda@gmail.com), agneskirabo@frauganda.org and copied to: gacayo@frauganda.org **Only complete bids submitted by mail will be considered.**