



## **TORs for Consultancy Services to create an online interactive platform for food and nutrition actors**

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### **TERMS OF REFERENCE (TORs)**

#### **Developing an online interactive platform for food and nutrition actors**

##### **About Food Rights Alliance (FRA)**

Food Rights Alliance is a coalition with over 40 members spread out in all regions of Uganda. It's driven by a vision of a world free from hunger and malnutrition and promotes a mission; to promote the realization of the right to food in Uganda through strengthening sustainable farming systems and improving food and nutrition Justice.

FRA achieves her mission through a number of strategies, including; building a formidable, strong in numbers, competence and diversity network of members and stakeholders that influences policy and practice at different levels; Developing and profiling champions on critical issues of the agenda of realizing the right to adequate food, equipped with knowledge and information and credible to flag the agenda in policy and practice.

FRA is implementing a 1 year and 8 months project Funded by HIVOS. The project seeks to enhance integrated agricultural sector investment planning for improved nutrition and sustainable diet.

The project envisions the need to influence policy on nutrition but also enhance nutritious dietary intake to boost people's immune system.

Under this project, FRA intends to, create an online interactive platform for food and nutrition actors to dialogue on emerging issues e.g. pandemics and how to prepare for them.

##### **Background:**

The lingering nutritional gaps in the country are caused by both knowledge gap and policy related factors. The country has developed a cobweb of policy frameworks on food and nutrition and investment plans among others. However, national and household food security and nutrition has never attracted the full attention of the political leadership in terms of duty and obligation. Therefore, the status of agriculture, Food and nutrition at the higher levels of planning have been with more assumption than outcome designed orientation. The advent of COVID 19 crisis is rapidly exacerbating an ongoing food security and nutrition crisis in Uganda. In a matter of weeks, COVID-19 has revealed the importance of nutrition in national food systems.

The current situation when the world is faced with COVID 19 that has halted physical meetings, it's important that stakeholders find a virtual platform to share ideas, experiences across borders in order to strategize together on how to use nutrition security to strengthen community's immunity not to be threatened by such pandemics but also promote a recovery



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should the pandemics re-occur. Further they will strategize on how to influence government to prioritize food and nutrition security in her future programming and planning. For this to happen, there is need to have a channel through which stakeholders can exchange, share ideas concerning nutrition security since all are working at different levels, it's through sharing that they will come up with common messages to use to influence policies.

The purpose of this assignment therefore is to develop an online platform that will be used by stakeholders to share ideas among themselves in a bid to boost community immune system through knowledge sharing.

### **Objective of the Assignment**

The main objective of the assignment is to;

1. To create an online interactive platform for food and nutrition actors to dialogue on emerging issues.

### **Specific objectives of the assignment:**

- i. Develop an online interactive platform for food and nutrition actors to dialogue on emerging issues.
- ii. Orient FRA project staff on how to operate the created platform so they can induct other stakeholders to use the platform.

### **Expected outputs:**

The consultant will produce the following outputs by the stated deadline:

- i. A report and prototype of an online platform.
- ii. The consultant will submit a summarised report on the propositions made on the platform and demonstrate how the set up online platform will function.

### **Role and responsibilities of lead consultant**

The consultant will produce the following outputs by the stated deadline:

- A report and prototype of an online platform.
- The consultant will submit a summarised report on the propositions made on the platform and demonstrate how the set up online platform will function.

### **Responsibilities of the Contracting Organisation**

- FRA will be responsible for commissioning and managing the consultant/s and contract and finalizing details of the work schedule
- FRA will provide supervisory support to the consultant/s

### **Time frame of the assignment**



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1. Deadline for submission of proposals including work plan-22<sup>nd</sup> 07 2020.
2. Review, vetting and awarding of the contract – 27<sup>th</sup> 07 2020.
3. Deadline for Submission of the developed prototype – 29<sup>th</sup> /07/2020
4. Review of prototype by FRA 30<sup>th</sup> /07/2020.
5. Submission of the final platform developed-4<sup>th</sup> 08 2020.

### **Management of the consultancy**

The consultant will work under the overall supervision of FRA Executive Director and closely with FRA Program Officer who will provide all necessary guidance as well as administrative and logistical support to the consultant in fulfilling the stated tasks.

### **Qualifications for a lead consultant**

- 1) Masters degree in Information Technology.
- 2) Knowledge of how online platforms sharing sites operate.
- 3) Good analytical skills.
- 4) Capacity to meet deadlines.

### **Contents of the bid**

Information that is needed while submitting expression of interest include;

1. Letter of interest.
2. Inception report (clearly showing the methodology, plan of action and interpretation of Terms of Reference).
3. Any comments/suggestions in relation to this consultancy
4. Financial implication of the undertaking of the assignments of the bid.
5. Detailed profile of the applicant, indicative of previous relevant experience.

### **Contents of the bid**

Information that is wanted in the bid that the consultant submits:

1. Indicative timings / detailed work plan
2. Any comments/suggestions in relation to this consultancy
3. Expected consultancy fee for this assignment
4. Detailed profile of the applicant, indicative of previous relevant experience
5. Reference from a client for similar assignment

### **Submission of proposal**

Interested consultants (individuals and firms) with experience in executing similar assignments are invited to submit their expression of interest / bids by close of business on 21<sup>st</sup> Jul, 2020 with the subject field “Expression of Interest –“ **creating an online interactive platform for food and nutrition actors to dialogue on emerging issues**” addressed to; Executive Director



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